

DISTRICT LOGO

**MEMORANDUM OF UNDERSTANDING
(MOU)**

between

DISTRICT

ADDRESS

and

UNIVERSITY OF WASHINGTON

1981 NE Columbia Rd
Seattle, WA 98195
Box 354920 Seattle, WA 98195-3600

This Memorandum of Understanding is entered into by and between the **DISTRICT/SCHOOL** and the UNIVERSITY OF WASHINGTON. The purpose of this MOU is to establish an agreement between **DISTRICT** and the UNIVERSITY OF WASHINGTON to evaluate the efficacy of the integrated behavior support and teaming tool (ibestt) on school staff, parent, and student outcomes via the ibestt3 study. This study will take place between 2025-2028. All enrolled schools will participate for one school year.

To evaluate the impact of ibestt, schools will be randomly assigned to either a control (non-intervention) or experimental (ibestt intervention) group, however, all schools will participate in data collection (see below). Completion of research data collection (e.g. surveys) is optional for all staff. Schools assigned to the control group will receive access to the ibestt tool and training after all data collection is completed. To participate in the research, the UNIVERSITY OF WASHINGTON requires the following activities:

Schools	• Support the research team in recruitment of school staff • Provide the research team with access to school records related to behavior referrals and intervention plans. • Facilitate completion of a school-wide PBIS measure in partnership with ibestt research staff. • If assigned to the ibestt intervention group, schools agree to use the ibestt app as their Tier 3 behavior support communication tool. Individual teachers and coaches may opt out of using ibestt and/or completing the training to learn how to use ibestt.
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Coaches/behavior support personnel	All Schools: - Complete online questionnaires at three time points during each school year (fall, winter, spring). The questionnaires are designed to gather information about one or more of the following topics: demographic information, communication and collaboration, knowledge of function-based supports, school climate and leadership practices, and/or behavioral knowledge and beliefs. The questionnaires will require approximately 45 min at timepoint 1, 25 min at timepoint 2, and 35 min at timepoint 3 to complete. - Support research staff with recruiting teachers Schools assigned to the ibestt intervention group: - Complete training on how to use ibestt. This training will consist of the completion of asynchronous online modules (3-3.5 hours) and a live virtual training with research staff (2-3 hours). - Use ibestt to develop and implement an individualized behavior intervention plan, communicate with teachers about the process, and document behavior intervention coaching with teachers across the year. - Complete survey questions about experiences with the ibestt tool.
Teachers	All schools: - Complete online questionnaires at two time points: when teachers refer a student and 14 weeks from referral. The questionnaires are designed to gather information about one or more of the following topics: demographics, teacher behavioral knowledge and beliefs, communication and collaboration, the behavior support process, and the Behavior Assessment System for Children, Teacher Report Form (BASC). The questionnaires will require approximately 55 min at timepoint 1 and 40 min at timepoint 2 to complete. - Support researcher staff with recruiting family members Schools assigned to the ibestt intervention group: - Complete a brief training on how to login to ibestt and create a request for help. - Use ibestt to communicate with behavior support team coaches and document the progress of the student for the duration of the behavior support process (approximately 3-4 months). - Complete survey questions about experiences with the ibestt tool
Parents	Complete two questionnaires about their child's 1) social skills and challenging behavior (BASC-Parent Report Form), and 2) relationship with their teacher. Parents will be asked to complete these when their child is referred for behavior support and 14 weeks from referral. The questionnaires will take approximately 25 min at timepoint 1 and 20 min at timepoint 2 to complete.

The research team will protect all student data in accordance with the User Agreement (see separate User Agreement document for more information).

RESPONSIBILITIES OF THE UNIVERSITY OF WASHINGTON

UNIVERSITY OF WASHINGTON will:

- provide schools with access to the ibestt tool and training (timing of delivery depends on experimental group assignment)
- provide ibestt technical assistance and professional development by UW research team
- comply with the User Agreement
- request student data from the school or district (in accordance with the User Agreement)
- distribute participant payments. Participants payments are scheduled as follows:

Coaches or behavior support personnel participants	Coaches will be paid \$30 for each completed questionnaire timepoint (3 timepoints) and an additional \$30 when coaches complete all 3 for a maximum total of \$120 per year. Each payment is disbursed via the research team directly to coach participants upon completion of each questionnaire timepoint.
Teacher participants	Teachers will be paid \$40 for completion of the first set of questionnaires and \$60 for completion of the second set of questionnaires for a total of \$100. Each payment is disbursed via the research team directly to participants upon completion of each questionnaire timepoint.
Parent participants	Parents will be paid \$50 each time they complete a set of questionnaires (2 times) for a total of \$100. Each payment is disbursed via the research team directly to participants upon completion of each questionnaire timepoint.

RESPONSIBILITIES OF THE DISTRICT

The **DISTRICT** will:

- facilitate recruitment of schools and engage in ongoing communication and collaboration with the research team.
- agree to use ibestt
- supply student data (e.g., academic/behavioral records) or allow schools to supply student data to the UNIVERSITY OF WASHINGTON in accordance with the User Agreement and family member informed consent.
- provide verbal and/or written support of this study to coach, teacher, and parent participants agree that participant payments can be made directly from research staff to participants

This MOU will become effective on the date of signature by all parties and will remain in effect until terminated by any of the parties. We, the undersigned, agree to the terms of the foregoing MOU.

UNIVERSITY OF WASHINGTON

DISTRICT

Type name:
Title:
Signature:

Type name:
Title:
Signature:

Who certifies that they are the UNIVERSITY OF WASHINGTON identified herein, OR a person duly qualified and authorized to sign for the UNIVERSITY OF WASHINGTON.

Signed this ____ day of _____, 20__.

Who certifies that they are a person duly qualified and authorized to sign for the DISTRICT.

Signed this ____ day of _____, 20__.

DRAFT